



Modern Apprenticeship Programme 2020

NHS Grampian is now recruiting the following position...

Modern Apprentice
Business Administration (Band 2)

Are you enthusiastic and interested in making a contribution to healthcare within Grampian?

If so, we are currently looking to recruit the following position to work within our Learning & Development Team.

- **Modern Apprentice – Business Administration**
Band 2 - (£18,600 - £20,606)
37.5 hours per week
2 year training contract

Applicants must possess the following qualifications at the time of application:

A minimum of 5 National 5 Grades (or equivalent) at A or B in Maths, English and 3 other subjects of your choice.

It is hoped that the successful candidate will be able to commence employment in October 2020 and can be based at either Woodhill House, Aberdeen or Maryhill House, Elgin during your 2 year Modern Apprenticeship.

During the 2 year training programme which will be coordinated by an appropriate training provider the successful applicant will be required to complete the Business Administration Qualification (SCQF Level 6) and a work-based evidence portfolio in addition to other personal development activities associated with the post.

For informal discussions contact:

Nathan Ware
Employability & Apprenticeship Officer
01343 567265

Application closing date:

30 Sep 2020

Interview date:

14 Oct 2020

In line with the Skills Development Scotland '**Developing the Young Workforce: Scotland's Youth Employment Strategy**'- these posts are open to 16-19 year olds only.

To obtain an application pack please email: gram.facilitiesld@nhs.scot

NHS
Grampian